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need for ISO  
9001:2015? ISO 9001  
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□ Document Control is  
having a way to ensure  
that information remains  
relevant, up-to-date,  
accessible and aligned  
to the strategy□. □ Pierre  
Survan, Factor Quality.

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Document Control ISO  
9001:2015 Explained -  
ISO Update  
ISO 9001:2015 requires  
that organizations  
control the documents  
required by the quality  
management system.

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ISO 9001 Requires that  
you maintain control of

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ISO 9001 document control is essential to a quality management system.

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ISO 9001 Document Control  
Within ISO 9001:2015,  
□control over documented information□ is mandated to determine

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Document Control  
that the right people have access to a QMS where and when they need it - and to ensure that no unauthorised or unrecorded changes can be made to its required contents.

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requirements in ISO  
9001:2015; what you ...

Your paperwork  not

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your processes per se is at the heart of your ISO 9001:2015 development journey. The standard refers to it as "documented information." Documented information is the meaningful information and data that requires control and that your organization must maintain.

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ISO 9001

Documentation

Requirements - Quality  
Management ...

Control of documents

Procedure is minatory  
requirement by ISO

9001. The control  
method must include:

To ensure any  
controlled document  
must obtained approval

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before release and  
distribute to other.

---

ISO 9001 Clause 4.2.3  
Control of Documents  
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Tim Lozier, Director of  
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utions.com. www.versesolutions.com. Agenda.  
□Review some of the key drivers in quality today. □Outline the market view. □Delve into Document Control Elements.

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Building Effective  
Document Control in an  
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A Document Revision

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Document Control  
Control system is the spine of your Quality Assurance Program. It is critical for ISO 9001 implementation.

---

Document Revision  
Control. Implement ISO  
9001

ISO 9001:2015 defines documented information as meaningful data that is required to be

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Document and  
maintained by the  
organization and the  
medium on which it is  
contained.

---

ISO 9001:2015  
document and record  
control: The new  
approach

In short, document  
control is: having a way  
to ensure that

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information remains relevant, up-to-date, accessible and aligned to the strategy. The standard (ISO 9001) does □

---

Document Control  
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...  
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management systems □

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Requirements has achieved these objectives, and the purpose of this additional guidance is to explain the intent of the new standard with specific regard to documented information.

---

Guidance on the  
requirements for  
Documented ... - ISO  
ISO 9001 requires

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different types of information to be documented; however, not all information needs to be documented as separate documents. It is flexible, so that the organization to decide on the size of the documentation and the level of details documented. For example, small companies can include

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---

ISO 9001 QMS  
documentation □ How to  
structure it  
Best Tips for Document  
Management in a QMS  
and comply with ISO  
9001:2015 What does  
the ISO 9001 standard  
tell us? 7.5.3 Control of  
documented information

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7.5.3.1 Documented information required by the quality management system and by this International Standard shall be controlled to ensure:: a) it is available and suitable for use, where and when it is needed; b) it is adequately protected (e ...



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How\_to\_control\_documents\_in\_ISO\_9001.pdf - Best Tips for ...

The entire process of organizing updated documentation according to ISO 9001 is commonly referred to as having a "control of documented information." Like its name suggests, ISO 9001 requires that you have a "controlled," or

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Document set of  
documents that reflect  
the details of your  
quality management  
system.

---

Control of Documented  
Information Explained  
~~ ISO 9001  
ISO Compliance  
Management Software  
For all industries  
Document Control

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## Software. Paradigm 3 Document and Compliance

management software provides a user friendly integrated web based system to manage your document control and all other aspects of your Quality, Environmental and Safety systems such as training, audit, risk, CAPA and calibration.

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ISO 9000 Quality  
Control  
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Management Software

In this case, document control is required because the tapes define process control, guide the production of products and relate to the training

requirements of ISO  
9001: Product defect

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samples are displayed in a lighted glass cabinet in the visual inspection area.

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Document Control  
Explained - AS9100,  
ISO 9001, ISO 14001 ...  
ISO 9001 requires that  
you maintain Control of  
Documents (7.5), which  
can be a binder of  
papers or an enterprise-

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wide document  
management system.

FREE Document

Control Presentation

The key is that any document critical to the delivery of your products and/or services is controlled.

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ISO 9001:2015

Document Control

Considerations - 9000

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The international standard that is known as the ISO 9001:2015 gives a list of requirements for a system that determines that a company is able to provide international-quality products and services consistently.

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This book explains the requirements for compliance with FDA regulations and ISO standards (9001/13485) for documented information controls, and presents a methodology for compliance. The document control system (DCS), or documented information control system (DICS),



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is the foundation of a quality management system. It is the first quality system element that must be implemented because the establishment and control of documented processes and information in a quality-controlled environment is dependent on the ability to proactively manage access to

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Documents and the movement of documents through the document life cycle. A well-developed document control system benefits business by: Improving knowledge retention and knowledge transfer within and across business units  
Improving access to knowledge-based information Improving

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Document performance  
by providing  
standardized processes  
and communicating  
clear expectations

Improving customer  
communication and  
satisfaction by  
providing documented  
information from which  
common understanding  
can be achieved

Providing traceability of  
activities and

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Documentation  
throughout the  
organization Improving  
organization of and  
access to documents and  
data Sample documents  
are included in the  
appendixes of this book  
to help clarify  
explanations, and a full  
set of formatted  
procedures and  
document templates are  
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to get you off to an even faster start. This book provides a process-based approach that can be used for controlling all forms of documented information that are required to be managed under the quality management system.

They're supposed to be useful tools, but whether they're printouts,

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computer files, flowcharts, or forms, documents can often give more headaches than help. And yet without them, most organizations couldn't function. ISO 9001 and other quality management systems place great emphasis on documents, and for good reason. Documents aren't individual, stand-

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alone elements of the management process. They're interrelated, formatted in different media, and controlled by various and distinct functions. Keeping critical information current and in the right hands requires more than just signing off on procedures. Document control is essential, but where should you

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begin? Inside you'll find clear explanations about the document control process as well as practical solutions for creating, organizing, and maintaining documents, including: A discussion of different kinds of documents, including electronic media and QMS requirements Identifying and defining



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Understanding the  
relationship between  
documents and records  
Tips for document  
writers Managing and  
maintaining documents  
Issues of accessibility  
Handling revisions and  
deviations Writing  
document control  
procedures

How to Audit Document  
*Page 41/71*

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Document Control System based  
on ISO 9001:2015  
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Audit is one of the most difficult system audits to perform. Some organizations are unaware of the relevant document control requirements that must be met, let alone how to conduct a meaningful audit on their document control system.

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Unfortunately, ISO 9001 does not and cannot show any organization the "how-to" because it is a book for all. You know what that means: a framework that is "one-size-fits-all"! In plain English, the author of this book demonstrates how to assess the compliance of any document control system with the

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requirements of the ISO 9001 standard. This book is divided into seven chapters and three appendices, as follows:

Chapter 1: What is Document Control Audit and What Are the Different Types?

Chapter 2: Glossary of Abbreviations and Terms

Chapter 3: Benefits of Document Control Audit

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4: Principles of a  
Document Control  
Audit Chapter 5:  
Sources of Document  
Control Audit Criteria  
Chapter 6: Audit checks  
based on the ISO  
9001:2015 Clause 7.5  
Chapter 7: Approach to  
a Document Control  
Audit Appendix A:  
Section 4.2.3 Control of  
Documents (excerpts  
from ISO 9001:2008)

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Appendix B:  
Framework for  
Document Control  
Audit Interview  
Questions Appendix C:  
Sample Document  
Control System Audit  
Report I hope this book  
will be an essential tool  
in your audit arsenal.

Global competition,  
corporate downsizing  
and corporate

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restructuring have forced many firms to reevaluate their operating methods. Today, corporations must do more with less while still watching the bottom line and improving profitability. ISO 14000 and ISO 9000, because of their similar management system requirements and auditing procedures,

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completely different  
structure with the  
adoption of Annex SL.  
This may seem like a lot  
to take in, and it is.  
Fortunately, bestselling  
author Craig Cochran  
has translated ISO  
9001:2015 into plain  
English that anyone can  
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did with the bestselling  
ISO 9001 in Plain  
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written a comprehensive  
yet easily

understandable guide to  
ISO 9001:2015. ISO

9001:2015 in Plain

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that anyone at any level

of the organization can  
get to the heart of the

standard's requirements

and how they apply to

the organization quickly

and simply. Plus,

Cochran shows what has

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changed between the 2008 and 2015 version. This straightforward book is ideal for people who are new to ISO 9001:2015, experienced ISO coordinators who want to get more out of an established system as they transition to the new standard, and for employees who just need a basic understanding of what

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user/customer  
expectations Edge out  
the competitors Achieve  
a defined level of  
quality Prevent defects  
and provide value Yield  
profits from your  
invested resources

In recent years there has  
been growing pressure  
for consistent product  
quality, and a need for

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companies to demonstrate sound quality management practices in order to meet 'Due Diligence' requirements of both legislation and the quality assurance practices of customers. It has become accepted that operating to the requirements of the international standard for quality management



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-BS EN ISO 900- goes a long way towards meeting these needs.

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standard is sought to support achievement of company objectives and not the reverse, and of course the standard can apply to organizations and services, just as much as to companies. Thus the word 'company' in the text should be treated accordingly. Illustrative material has been presented under the logo

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of a fictitious company 'Quality Food Services' - in this context QFS does not bear any relationship whatsoever to any identically or similarly named business that may exist. Readers will find it helpful to read the book with a copy of the standard to hand, and are strongly encouraged to read the complete text before

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different approaches  
that can be taken to  
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